

Name of Position: <b>CSEF Monitoring, Evaluation and Learning Manager</b>
Salary range: Competitive
The Global Campaign for Education is seeking to appoint a <b>Monitoring, Evaluation and Learning (MEL) Manager</b> for its <b>Civil Society Education Fund (CSEF)</b> Programme on an initial 12-month contract, with a renewal assuming continued grant funding.
<p>Main Duties:</p> <ul style="list-style-type: none"><li>• Oversee, maintain and deliver the CSEF Monitoring, Evaluation and Learning strategy through effective use of the MEL system by all CSEF partners.</li><li>• Ensure timely reporting on progress and impact to donors, based on efficient processing and analysis of relevant data, and through high quality report writing.</li><li>• Produce MEL guidelines and tools to support effective regional and national level reporting.</li><li>• Manage and maintain CSEF MEL online system for effective monitoring and reporting.</li><li>• Ensure reliability of CSEF reports by collecting validation documents, and carrying out regular and random spot checks.</li><li>• Monitor gender mainstreaming in the CSEF programme.</li><li>• Manage internal mid-term evaluations, and external CSEF evaluation process in 2018.</li><li>• Manage capacity building initiatives relating to MEL, through the creation of monitoring toolkits, organising webinars and manage face-to-face MEL training with regional and/or national CSEF partners.</li><li>• Identify examples of good practice and learning and contribute to documenting these.</li></ul> <p>Location: London, UK or Johannesburg, South Africa</p>
Please visit the CSEF Programme description on the GCE website for further details on the programme: <a href="http://campaignforeducation.org/en/civil-society-education-fund">campaignforeducation.org/en/civil-society-education-fund</a> . For a full job description and applicant qualifications, please visit: <a href="http://campaignforeducation.org/en/jobs">http://campaignforeducation.org/en/jobs</a>
Applications to be submitted to <a href="mailto:jobs@campaignforeducation.org">jobs@campaignforeducation.org</a> by 15 July 2016